

**ARIZONA CODE OF JUDICIAL ADMINISTRATION**  
**Proposal Cover Sheet**

**Section 1-402: Procurement**

- 1. Effect of the proposal:** This code section replaces AO 2000-71 and provides information regarding the Procurement Rules for the Judicial Branch.
- 2. Significant new or changed provisions:** None
- 3. Committees actions and comments:** None
- 4. Controversial issues:** None
- 5. Recommendation:** Approval of the proposed section.

**ARIZONA CODE OF JUDICIAL ADMINISTRATION**  
**Part 1: Judicial Branch Administration**  
**Chapter 4: Financial Administration**  
**Section 1-402: Procurement**

**A. Purpose.** The purpose of the Procurement Rules for the Judicial Branch is to:

1. Establish a procurement policy for the judicial branch;
2. Allow for the continued development of procurement policies and practices for the judicial branch;
3. Make as consistent as possible the procurement policies and practices among the various courts operating under these rules;
4. Promote public confidence in the procedures followed in public procurement and safeguards for maintenance of a judicial branch procurement system of quality and integrity;
5. Provide for fair and equitable treatment of all persons who do business with the courts operating under these rules;
6. Provide economies, where possible, in judicial branch procurement activities and maximize to the fullest extent practicable the purchasing value of public monies;
7. Foster effective competition within the free enterprise system regarding purchases by courts operating under these rules; and
8. Obtain in a cost effective and responsive manner the materials, services, and construction required by the courts operating under these rules in order to better serve the state's residents and businesses and to allow for the timely performance of responsibilities.

**B. Applicability.**

1. The Procurement Rules for the Judicial Branch apply to purchases made by any personnel of the supreme court, including the Administrative Office (AOC) of the Courts, the court of appeals, the Commission on Judicial Conduct, and the commissions on appellate and trial court appointments.
2. The Procurement Rules for the Judicial Branch apply to purchases made by any personnel of the superior court, justice courts and municipal courts as adopted by the presiding judge of the superior court in the county. If the Procurement Rules for the Judicial Branch are not adopted for any courts in a county, the presiding judge of the superior court in the county shall have forwarded to the Administrative Office of the Courts (AOC), Finance Office a copy of the county or city procurement rules, policies or procedures under which these courts operate. These rules, policies or procedures shall be

substantially equivalent to the state procurement rules and the Procurement Rules for the Judicial Branch. They shall be resubmitted by the presiding judge whenever changes are made.

**C. Content.** The Procurement Rules for the Judicial Branch can be accessed on the Arizona Supreme Court internet site at: <http://supreme.state.az.us/rfp> or by contacting the Arizona Supreme Court, Finance Office at 1501 West Washington, Phoenix, Arizona.