

SUPREME COURT OF THE STATE OF ARIZONA

FILED  
MAR 16 1995  
NOEL K. DESSAINT  
CLERK SUPREME COURT  
BY

In the Matter of: )  
)  
ADMINISTRATIVE REQUIREMENTS FOR )  
ADULT AND JUVENILE PROBATION )  
AND PRE-TRIAL SERVICES DRUG TESTING )  
)

**ADMINISTRATIVE ORDER**  
**NO. 95 - 20**

Pursuant to Article VI, Section 3 of the Arizona Constitution, it is ordered that the following administrative requirements are adopted to provide consistency in the use of drug testing by the probation and pre-trial service departments in Arizona.

A. Administration

Administration of Drug Testing Policies and Procedures shall be under the direction of the Administrative Director of the Courts, who is authorized to establish and/or revise policies, procedures, forms and reports necessary to administer this Order. A copy of this Order and the Policies and Procedures adopted thereunder shall be distributed to all presiding superior court judges, all presiding juvenile court judges, all chief adult probation officers, all directors of juvenile courts, and all pre-trial services directors no later than seven days after the effective date of this Order.

The probation department's chief or juvenile court director, pre-trial services agency's director, and Administrative Office of the Courts (AOC) personnel may conduct random and unannounced monitoring visits to inspect, review and assess compliance with all drug testing practices at each laboratory, department or agency.

B. Department/Agency Drug Testing Policies and Procedures

Each probation department and pre-trial services agency will develop and implement drug testing policies and procedures consistent with this Order and the Adult and Juvenile Probation and Pre-Trial Services Drug Testing Policies and Procedures (established by the Director). The presiding judge must review and approve each department's or agency's drug testing policies and procedures. A copy will then be filed with the respective probation division at the AOC. The Chief Probation Officer or Juvenile Court Director, or Pre-Trial Services Director, or his or her designee, will be responsible for the departments's or agency's compliance with established policies and procedures.

These requirements are subject to modification as deemed necessary by the Chief Justice.

DATED AND ENTERED this 16th day of March, 1995.

For the Court:

~~STANLEY G. FELDMAN~~  
Chief Justice