



## **Confidential Intermediary Board**

Arizona State Courts Building  
1501 West Washington Street, Phoenix, Arizona 85007  
Conference Room 109

Date: April 16, 2009  
Time: 10:00 a.m. – 12:00 p.m.

### **Approved Regular Meeting Minutes**

#### **MEMBER ATTENDANCE:**

##### **Present:**

Sheila M. Tickle  
Alice Ernst  
Judith Schubert

##### **Telephonically Present:**

Victoria Mikoch  
Stephen Kopp  
Peggy Bartel  
Edward J. Ryan  
Teri Thomson-Taylor  
Dr. James W. Foltz  
Toni Hellon

#### **OTHER ATTENDEES**

##### **AOC Staff:**

Jenny Lubben  
Kimberly Siddall  
Evelyn Loza  
Linda Grau  
Nina Preston

##### **Guests:**

Julie Morgan  
Anne Jensen

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#### **CALL TO ORDER**

*Called to Order By:*

Sheila Tickle

*Time:*

10:05 a.m.

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**1) REVIEW AND APPROVAL OF MINUTES**

**1-A: *Review and approval of Regular Minutes for the meetings of February 19, 2009 and April 2, 2009.***

***Individuals Addressing the Board:*** Sheila M. Tickle

***Discussion:*** None.

***Motion:*** Board moved to approve regular minutes for the meeting of February 19, 2009.

***Motion Proposals:*** First Teri Thomson-Taylor  
Second Dr. James W. Foltz

***Motion Results:*** Pass **CI 09-016**

***Discussion:*** None.

***Motion:*** Board moved to approve regular minutes for the meeting of April 2, 2009.

***Motion Proposals:*** First Teri Thomson-Taylor  
Second Victoria Mikock

***Motion Results:*** Pass **CI 09-017**

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**2) REVIEW OF CERTIFICATION APPLICATIONS**

**2-A: *Review, discussion and possible action regarding the following applicants for standard certification:***

**Julie Morgan**

***Individuals Addressing the Board:*** Kimberly Siddall, Linda Grau

***Discussion:*** Board interviewed Julie Morgan regarding her prior professional experience and matters related to her application for certification.

***Motion:*** Board moved to grant standard certification to Julie Morgan and to include language in the certified notice informing Ms. Morgan non-disclosure of requested information on future applications may result in denial or disciplinary action.

**Motion Proposals:** First Teri Thomson-Taylor  
Second Dr. James W. Foltz  
Recusal Victoria Mikock  
Opposed Judith Schubert

**Motion Results:** Pass **CI 09-018**

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**3) ADMINISTRATIVE ISSUES**

**3-A:** *Review and discussion of legislation regarding adoption records and the Confidential Intermediary Program.*

**Individuals Addressing the Board:** Jenny Lubben

**Discussion:** Staff advised Board at this time, there is no proposed legislation that will or may have an effect on the Confidential Intermediary Program and adoption records. Staff will continue to provide updates to the Board until the Legislative Session ends.

**Motion:** No action taken.

**3-B:** *Discussion regarding effects on Confidential Intermediaries and the Program after the ACJA § 7-203 changes enacted January 1, 2008.*

**Individuals Addressing the Board:** Linda Grau, Judith Schubert

**Discussion:** The Board discussed impacts of the ACJA amendment eliminating the need for the search appointment/approval process. Members of the Board addressed concerns no longer having the approval form for each individual case would limit some CI's access to certain paid database services. Staff suggested, if a CI's identification card or Division verification of a CI's status was not sufficient, a general purpose cover letter could be proposed. Board discussed deferring the matter to next meeting and allow members to investigate the database related problems and to draft a proposed general purpose letter for forwarding to the database companies.

**Motion:** Moved to defer to July 16, 2009.

**Motion Proposals:** First Teri Thomson-Taylor  
Second Dr. James W. Foltz

**Motion Results:** Pass **CI 09-019**

**3-C: Discussion regarding the Confidential Intermediary Program budget.**

**Individuals Addressing the Board:** Linda Grau

**Discussion:** Staff presented information detailed about the revenues and expenditures for Confidential Intermediary Program. Staff and the Board discussed the implications of the State budget crisis and efficiencies being implemented by the Certification and Licensing Division to maintain service levels.

**Motion:** No action taken.

*Toni Hellon left the meeting telephonically at 11:09 a.m.*

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**CALL TO THE PUBLIC**

No response.

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**ADJOURNMENT**

**Motion:** Move to adjourn the meeting.

**Motion Proposals:** First Teri Thomson-Taylor  
Second Judith Schubert

**Motion Results:** Pass **CI 09-020**

**Time:** 11:30 a.m.

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