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16 A.R.S. Rules of Civil Procedure, Rule 8(h) Rule 8(h). Civil Cover Sheets; Classification of Civil Actions

16 A.R.S. Rules of Civil Procedure, Rule 8(h)

Arizona Revised Statutes Annotated [Currentness](#)

Rules of Civil Procedure for the Superior Courts of Arizona ([Refs & Annos](#))

▣ III. Pleadings and Motions; Pretrial Procedures ([Refs & Annos](#))

▣ [Rule 8](#). General Rules of Pleading

➔ **Rule 8(h). Civil Cover Sheets; Classification of Civil Actions**

<Text of rule effective January 1, 2009. See, also, text of rule effective until January 1, 2009.>

(1) When filing the initial complaint or petition in a civil action, the plaintiff shall complete and submit a Civil Cover Sheet in a form approved by the Supreme Court. The Civil Cover Sheet shall contain the following: plaintiff's correct name and mailing address; the name of plaintiff's attorney and bar number; the defendant's name(s), the nature of the civil action or proceeding; the main case categories and subcategories designated by the Administrative Director; whether the action meets the criteria for a complex action listed in [Rule 8\(i\)](#); and such other information as the Supreme Court may require. The superior court in each county may, with the approval of the Supreme Court, adopt a local rule requiring that additional information be provided in an Addendum to the Civil Cover Sheet. The Civil Cover Sheet shall be maintained on the website of the Administrative Office of the Courts.

(2) Writs of garnishment do not require a Civil Cover Sheet. Writs of garnishment shall include under the caption of the petition or complaint whichever one of the following notations is applicable:

- (A) Federal exemption
- (B) Enforce order of support
- (C) Enforce order of bankruptcy
- (D) Enforce collection of taxes
- (E) Non-earnings.

(3) In those counties in which a complex civil litigation program has been established, in addition to the the Civil Cover Sheet designation required by (1), the caption shall also identify the action as complex if the action meets the criteria listed in [Rule 8\(i\)](#).

CREDIT(S)

Added Oct. 10, 2000, effective Dec. 1, 2000. Amended Nov. 3, 2005, effective on an experimental basis nunc pro tunc from Nov. 22, 2002. Amended Sept. 16, 2009, effective Jan. 1, 2009.

STATE BAR COMMITTEE NOTE

2000 Amendment

New Rule 8(h) was adopted as part of the effort to consolidate formerly separate sets of procedural rules into either the Arizona Rules of Civil Procedure or the Rules of the Arizona Supreme Court, and contains the provisions of former Rule XII(d) of the Uniform Rules of Practice of the Superior Court.

RESEARCH REFERENCES

Forms

[1 Ariz. Legal Forms § 10.0](#), Introduction.

Treatises and Practice Aids

[2 Arizona Practice § 3.1](#), Civil Action Documents.

[2 Arizona Practice § 11.11](#), Pleading Damages.

[3 Arizona Practice § 122](#), Drafting The Petition.


[2B Arizona Practice R 8](#), General Rules Of Pleading.

[2B Arizona Practice R 10](#), Form Of Pleading.

NOTES OF DECISIONS

Caption of complaint or petition [1](#)

[1](#). Caption of complaint or petition

Requirement of this rule that counsel for plaintiff or petitioner describe in caption of each complaint or petition filed with court nature of civil action or proceeding does not authorize clerk of the superior court to reject filing of complaint if there is noncompliance with classification requirement; clerk may however, reject filing pursuant to order of court to that effect but such rejection will not be held to affect timeliness of filing if such issue later arises. [Whittaker Corp. v. Estate of King \(App. Div.1 1975\) 25 Ariz.App. 356, 543 P.2d 477](#). Pleading  43

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Current with amendments received through 10/15/08

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