

DETENTION SUBCOMMITTEE  
JANUARY 25, 2008 TELECONFERENCE MEETING MINUTES

<b>Present</b>	<b>Absent</b>	<b>Staff</b>
Paul Gabaldon, Chair	Grace Arriaga	Marie Holck
Gil Contreras	Joe (Chuey) Eylicio	Katie Sage
Ellen Kirschbaum	Carl Johnson	Chad Kewish
Mark Koch	Leo Mendez	

The meeting was called to order by Paul Gabaldon at 12:00 p.m.

**I. Update from Paul Gabaldon:**

- Paul gave the following suggestions from what he found out in Yavapai County:
  - He found a Yavapai County trainer that teaches an eight week leadership class and this person would be available to teach on June 11, 2008 at the Detention Conference.
  - Need to follow up with the County Board of Supervisors in regards to having a non-county employee teach a training class.
  - Ginger Johnson, an instructor at Yavapai College, teaches leadership training. The cost to have her teach a four class is \$1800.00. Paul stated that prior to her presentation she contracts with a consultant to research the organization and then she tailors her training around that information.

**II. Update from Ellen Kirschbaum:**

- Ellen contacted Wendy Stocker, a trainer at AOC, who teaches a variety of leadership courses. One class that she teaches is titled, “So you want to be a supervisor.”
- Ellen also spoke with Deb King, another AOC employee, about the possibility of co-teaching a class with Wendy. Deb King teaches a four-hour class titled, “Coaching and Leadership Styles.” Ellen said that the AOC leadership series and the Court Leadership Institute of Arizona (CLIA) have two other classes which might be of interest. These classes are; “Critical Thinking” and “Time Goals and Management.”
- Both Deb King and Wendy Stocker are available to teach June 11, 2008 at the Detention Conference.

**III. Discussion:**

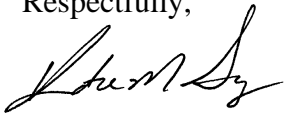
- Chad suggested getting a copy of the class descriptions from the AOC training site and mailing them to the rest of the committee for a vote. The top two could be used for the conference.

**ACTION:** Ellen will get the four class descriptions and email them to Chad. Chad will send an email to the rest of the committee asking them to vote for two.

- Mark Koch informed the committee that he blocked 25 hotel rooms for the April Detention Academy.
- The committee discussed using AJDA funds for the pamphlet. Paul said there was money available for the pamphlet. Chad stated that last year Leo did the pamphlet for the conference. Gil said he was preparing an invoice of the pamphlet costs.

The meeting adjourned at 12:30 p.m.

Respectfully,

A handwritten signature in black ink, appearing to read "Katie Sage", written in a cursive style.

Katie Sage