

IN THE SUPREME COURT OF THE STATE OF ARIZONA

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In the Matter of:	)	
	)	Administrative Order
FEE DEFERRAL AND WAIVER	)	No. 2001- <u>89</u>
PROCEDURES AND FORMS	)	(Replacing Administrative
	)	Order No. 99-31)
_____	)	

On May 19, 1999, by Administrative Order No. 99-31, the Court adopted revised procedures and forms for mandatory use in connection with the deferral and waiver of court fees and/or costs. Additionally, the Administrative Order stated that any proposed alteration to or deviation from the forms as adopted, including any change of textual language, must be submitted to the Administrative Director of the Courts for approval prior to use. The Administrative Order further authorized the Administrative Director to approve revisions to the mandatory forms thereby adopted in order to reflect changes in laws or procedures and to make other administrative amendments or corrections deemed necessary. Since the most recent adoption of procedures and forms, the legislature amended A.R.S. § 12-302, necessitating revisions to the procedures and forms.

Now, therefore, pursuant to Article VI, Section 3, of the Arizona Constitution and in order to promote the use of uniform and efficient legal forms at all levels of the court system and to enhance the public's access to the courts through the availability of useable and understandable legal forms,

IT IS ORDERED that the attached procedures and forms are adopted for mandatory use on or before August 9, 2001, by all Arizona courts for matters concerning the granting of deferrals and waivers of court fees and/or costs. Courts shall make these forms available for use by the public with individual court identification information at the top of each form. Courts may exercise discretion regarding technical formatting of forms (e.g., number of pages, line and margin spacing, and font size); use multi-part, carbonless paper; and develop non-English translations. Courts shall submit any other proposed alteration to or deviation from the forms as adopted, including any change in wording, to the Administrative Director of the Courts for approval prior to use. The Administrative Director is authorized to approve requested modifications that are consistent with statutes and court rules.

IT IS FURTHER ORDERED that the Administrative Director is authorized to approve revisions to the mandatory forms hereby adopted in order to reflect changes in laws, court rules or procedures and to make other administrative amendments or corrections deemed necessary.

IT IS FURTHER ORDERED that this Order replace Administrative Order No. 99-31 dated May 19, 1999.

DATED this 9<sup>th</sup> day of August, 2001.

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THOMAS A. ZLAKET  
Chief Justice

TO VIEW FEE DEFFERAL AND WAIVER PROCEDURES AND FORMS

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