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NOEL K. DESSAINT  
CLERK SUPREME COURT

SUPREME COURT OF ARIZONA

CONFIDENTIAL INTERMEDIARY PROGRAM ADMINISTRATIVE REQUIREMENTS  
ADMINISTRATIVE ORDER NO. 93-10

**A. Preamble**

1. Pursuant to A.R.S. § 8-134(F), the Arizona Supreme Court shall administer the Confidential Intermediary Program.
2. The funds collected pursuant to A.R.S. § 8-135 and deposited in the Confidential Intermediary Fund shall be expended pursuant to applicable statute, administrative procedures set forth in this order and administrative policies adopted by the Administrative Director of the Courts.
3. It is ordered that the provisions contained herein are hereby established for supervision of said program.

**B. Purpose**

1. The adoption code allows for the release of non-identifying information and, under specific circumstances, the release of identifying information by juvenile courts and access to confidential information pursuant to a search by a Confidential Intermediary.
2. The purpose of a Confidential Intermediary Program is fourfold:
  - a. to ensure a high level of professionalism on the part of the Confidential Intermediary;
  - b. to establish a certification and training program for Confidential Intermediaries and establish standards of conduct;
  - c. to monitor the performance of Confidential Intermediaries to ensure proper conduct and maintenance of written records of performance; and
  - d. to educate the public in an effort to encourage acceptance and understanding of the needs of adoptive families, biological parents and adult adoptees.

**C. Administration**

1. Administration of the Confidential Intermediary Program, the Confidential Intermediary Program Fund,

and the certification, training, and monitoring process for Confidential Intermediaries shall be under the direction of the Administrative Director of the Courts. The Director or his designee is authorized to establish policies, procedures, training, forms and reports necessary to administer the program.

2. The Director or his designee may prepare fiscal projections and create a budget based upon those projections for the purpose of administering the Confidential Intermediary Program.
3. The Director or his designee is authorized to allocate and expend funds pursuant to A.R.S. § 8-135 for administrative costs and projects associated with the Confidential Intermediary Program.
4. The Director or his designee is authorized to appoint advisory groups and/or committees to facilitate implementation and administration of the Confidential Intermediary Program.
5. The Director or his designee is authorized to propose rules which establish criteria for certification of qualified Confidential Intermediaries pursuant to A.R.S. § 8-134(F).

D. **Amendments**

These administrative requirements are subject to amendment as deemed necessary.

E. **Effective Date**

The provisions of this order shall be effective from and after March 5, 1993.

DATED in the City of Phoenix, Arizona at the State Capitol, this  
4th day of March, 1993.

ARIZONA SUPREME COURT

~~Stanley G. Feldman~~  
Chief Justice